

Policy Committee Meeting
Thursday, November 9, 2017
T/E Administrative Offices, Room 200
7:00 p.m.

Board Committee Members: Kevin Buraks, Chair; Todd Kantorczyk, Kate Murphy, Ed Sweeney

Other Board Members: Doug Carlson, Roberta Hotinski, Michele Burger

T/E School District Representatives: Rich Gusick, Ed Diasio, Mark Cataldi

Community Members: Betsy Fadem, Tina Whitlow, Heather Ward

Approval of Minutes: The minutes of the October 18, 2017 meeting were approved.

Public Comment

Betsy Fadem recognized Kevin Buraks for his leadership as the Chair of the Policy Committee and for his 8 years of service as a School Board member. All in attendance joined in congratulating Kevin.

Review of Policies for 2nd Reading

Policy and Regulation 6146: Student Athletics

The Policy establishes guiding principles to the establishment and implementation of the athletic program, including course credit, equal opportunity, gender eligibility, management and extracurricular program offerings. Students participating in student athletics are subject to all school rules, Board Policies and Administrative Regulations and the provisions contained in any Student Handbook or Code of Conduct. Additionally, any applicable regulations of the Central League and PIAA apply. Student athletes in interscholastic, intramural and club sports and their parent/guardian must sign the (1) Sudden cardiac arrest symptoms and warning signs information sheet and (2) Concussion and traumatic brain injury information sheet. The Policy will be sent to the Board of School Directors for a second reading at their meeting on November 13, 2017. Regulation 6146 was approved at the meeting on October 18, 2017 meeting.

Information

None

Follow Up from Previous Policy Committee Meeting

None

Policies and Regulations for Review and Discussion

Policy and Regulation 5114: Attendance Records

The Policy was recommended to be repealed and the Regulation to be rescinded as Policy and Regulation 5113: Procedures for Enforcing School Attendance has been comprehensively revised to include attendance records, and the records retention provisions are incorporated into revisions to Policy and Regulation 5225: Student Records. The Policy will be sent to the Board of School Directors for a first reading at their meeting on November 13, 2017.

Policy and Regulation 5225: Student Records

The Policy and Regulation were revised to reflect legal requirements and current practice regarding student records. The Policy and Regulation encompass the collection, retention, disposition and security of student records, along with the duty to maintain the confidentiality of student records. Furthermore, the Policy and Regulation include information about parent and student access rights,

maintenance/destruction of student records, legal hold procedures, release of information, record-keeping of disciplinary incidents, request for amendment of records and a record retention schedule. The Policy will be sent to the Board of School Directors for a first reading at their meeting on November 13, 2017. The Regulation will be brought back to the committee after further review.

Policy and Regulation 5121: Recruitment of Students by Military Recruiters, Postsecondary Education Representatives and Prospective Employers

This new Policy and Regulation were presented to reflect the District's current practices, which comply with applicable law. Disclosure of required student information about secondary students to representatives of postsecondary institutions, prospective employers and representatives of the Armed Forces of the United States is permitted, as required by law, subject to an opt-out process. Postsecondary education representatives, military recruiters and prospective employers are provided with the same access to secondary students, as required by law. The Policy will be sent to the Board of School Directors for a first reading at their meeting on November 13, 2017. The Regulation was approved with minor revisions.

Policy 6300: Adult Education

The Policy was recommended to be repealed as Policy and Regulation 7040: Use of Facilities addresses adult groups using District facilities. The Policy will be sent to the Board of School Directors for a first reading at their meeting on November 13, 2017.

Policy and Regulation 8020: Supplies

The Policy was last reviewed in 2006 and was revised to indicate that the building principal or designee is responsible for all school supplies and the Business Manager or designee is responsible for all non-school supplies. Supply inventories shall be maintained to ensure the adequacy of supplies through the initiation and distribution of supply orders and the maintenance of supply inventories. The Policy will be sent to the Board of School Directors for a first reading at their meeting on November 13, 2017. The Regulation was approved with minor revisions.

Policy and Regulation 8021: Telephones

The Policy was last reviewed in 2006 and was revised to reflect the current use of District-provided mobile phones. District-provided mobile telephones are provided for school business purposes to District employees when necessary to perform their work-related duties in an efficient and effective manner. Individuals who are provided with a District-provided mobile telephone may use it for personal reasons in the event of an emergency or on a limited incidental basis, so long as such use does not interfere with the employee's performance of their job responsibilities or disrupt normal school or District operations. Individuals who are issued a District-provided mobile telephone are required to complete a Mobile Telephone Usage Agreement which outlines the terms governing use of the device. The Policy will be sent to the Board of School Directors for a first reading at their meeting on November 13, 2017. The Regulation was approved with minor revisions.

Future Meetings

Meetings for the remainder of the 2017-2018 school year will be determined and published at a later date. Meetings are held at the Tredyffrin/Easttown Administration Offices, 940 West Valley Road, Suite 1700, in Room 200.

Adjournment

The meeting adjourned at 8:20 PM.

2017 Policy Committee Goals:

1. To identify and examine critical issues facing the District from a Policy and Regulation perspective.
2. To review existing and develop new Policies and Regulations in response to legal requirements, administrative recommendations, Board priorities, community input and external issues.
3. To communicate Policy and Regulation revisions to stakeholders via webpage postings, email messages, and oral reports at Board meetings.
4. To continue with a cyclical review of Board Policies and Regulations in determining if they should be revised, updated or repealed.